

**GALLOWAY TOWNSHIP BOARD OF EDUCATION  
AGENDA**

REGULAR MEETING  
GTMS CAFETORIUM  
6:00 P.M.

APRIL 3, 2023

ROLL CALL

FLAG SALUTE

PRESIDENT'S STATEMENT – In accordance with Public Law 231, both adequate and electronic notice of this meeting was provided to: The Press, the Galloway Township Municipal Building and the District Website on or before January 13, 2023.

- A. PUBLIC COMMENT
- B. READING OF COMMUNICATIONS
- C. PRESENTATIONS
- D. SUPERINTENDENT OF SCHOOLS' REPORT
- E. CURRICULUM & INSTRUCTION
- F. FINANCE & SCHOOL OPERATIONS
- G. FACILITIES & MAINTENANCE
- H. COMMUNITY USE OF SCHOOL FACILITIES
- I. PERSONNEL
- J. POLICY
- K. NOTICE OF MEETINGS
- L. SPECIAL EVENTS
- M. OLD BUSINESS
- N. NEW BUSINESS
- O. PUBLIC COMMENT
- P. EXECUTIVE SESSION

**ADJOURNMENT**

The Galloway Township Board of Education welcomes participation of interested organizations and individuals during regular as well as special meetings. However, in order for the board of education to conduct the business of the school district in the most productive manner possible, public comment on specific agenda items, questions, or comments at the end of regular meetings or during special meetings, will be limited to five minutes per person. If you wish to address the Board of Education, please step to the microphone at the appropriate time, and state your name and address. (According to Policy #1120.00)

**A. PUBLIC COMMENT**

**B. READING OF COMMUNICATIONS**

1. Letter from Kenneth J. Calemno, Jr., Chief Operating Officer at Cooper Levenson Attorneys at Law, thanking the district for supporting the Let Us Eat, Please Program and the Community Food Bank

**C. PRESENTATIONS**

1. Congratulations to the GTMS Wrestling Team members who placed at the *2022-2023 Atlantic Cape Cumberland Middle School Tournament* held at Lower Cape May Middle School on February 11, 2023:

<u>First Place:</u>	Giovanni Carnes	160 pound bracket
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<u>Second Place:</u>	Barack Aspilaire	150 pound bracket
	Aleena Chevere	132 pound bracket
	Leeland Emerson	100 pound bracket
	Michael Famelio	115 pound bracket
	Maxwell Walters	110 pound bracket

<u>Third Place:</u>	Benjamin Caffarelli	110 pound bracket
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Coaches:	Joe Franks	Brandon Leyden
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Volunteer:	Jackson Harvey	
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2. Presentation of the Audit for Fiscal Year ended June 30, 2022  
Presented by Dan DiGangi, Partner with Bowman and Company

**D.**

**SUPERINTENDENT'S REPORT**

1. A Youth Advocacy Committee Meeting was held on March 27, 2023 and an update will be given by Chairperson James Gentile.
2. Attorney's Report - Amy Houck Elco, Esquire
3. Student Enrollment Report as of March 30, 2023 (Attachment D.1)
4. Harassment, Intimidation and Bullying Report for the period of March 9, 2023 through March 31, 2023 (Attachment D.2)

**E.**

**CURRICULUM AND INSTRUCTION**

(E1.thru E.4)

**The Superintendent recommends approval of the following resolutions:**

1. Resolution to approve Homeschooling for the 2022-2023 school year for the following students in accordance with Board Policy #6172.00; Alternate Education Programs:

<u>School</u>	<u>Student ID</u>	<u>Effective Date</u>	<u>Grade</u>
Arthur Rann	14863038	March 7, 2023	3
		<i>*returned to district March 27, 2023</i>	
Arthur Rann	14864656	March 22, 2023	4
GTMS	15755742	April 8, 2023	7

2. Resolution to approve GTMS Builder's Club to volunteer at the Food Bank of South Jersey in Egg Harbor Township, NJ on April 29, 2023 (Parent Transport)
3. Resolution to approve GTMS Student Council to volunteer at the Food Bank of South Jersey in Egg Harbor Township, NJ on May 13, 2023 (Parent Transport)
4. Resolution to approve the 2022-2023 GTMS Track, Baseball and Softball Schedules (Attachment E.1)

	YES	NO	ABS		YES	NO	ABS
Mrs. Avery				Mr. Gentile			
Dr. Beshara-Blauth				Dr. Parmenter			
Dr. Bilewu				Mr. Dase, Vice-Pres.			
Mrs. Chester				Mrs. Carmen, Pres.			
Mrs. Coll-Guedes							

**F. FINANCE AND SCHOOL OPERATIONS**

(F.1 thru F.18)

Informational Item:

- A Finance/Facilities Committee Meeting was held on April 3, 2023 and an update will be given by Chairperson Richard Dase.

**The Superintendent recommends approval of the following resolutions for the formal Board action, as recommended by Joy Nixon, School Business Administrator, and the Finance Committee:**

1. Resolution to approve the Audit Report and Corrective Action Plan for one finding for the year ending June 30, 2022 by Bowman and Company LLP, and acknowledge receipt and review of Bowman and Company's peer review report issued by Eisner Amper LLP.

Recommendation Number	Correction Action Approved by the Board	Method of implementation	Person Responsible for Implementation	Completion Date of Implementation
2022-001 – Net cash resources in the Food Service Fund exceeded three months average expenditures.	Develop a plan to reduce the Food Service Fund's Net Cash Resources below its three month average expenditures.	Reduce lunch meal prices 1/2023-6/2023 and make upgrades in kitchen as necessary.	Joy Nixon, Business Administrator	6/30/2023

2. Resolution to accept the following food service reports:  
Cafeteria: Profit and Loss Statement for February 28, 2023  
(Attachment F.1)
3. Special Income Details for February 28, 2023 (Attachment F.2)

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4. Resolution to accept the Investment Report(s) for February 28, 2023 in accordance with Policy #3290 (Attachment F.3)
5. Resolution to accept the Board Secretary's monthly certification budgetary line item status for February 28, 2023. (Attachment F.4)
6. Pursuant to N.J.A.C. 6A:23A-16.10(c)4, the Galloway Board of Education certifies that as of February 28, 2023 after review of the secretary's monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. A:23A-16.10(b) and there have been no changes in anticipated revenue sources and/or amounts so that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
7. Resolution to approve the Cash and Secretary's Reports for the month of February 2023 (Attachment F.5)
8. Resolution to approve the February 2023 transfers for the 2022-2023 Budget (Attachment F.6)
9. Resolution to approve the April 2023 Bills List in the amount of \$1,007,685.78 (Attachment F.7)
10. Resolution to authorize the School Business Administrator to pay additional April 2023 bills for the 2022-2023 school year budget. After the Finance Committee has reviewed said bills, they will be presented to the Board for ratification at the next meeting.
11. Resolution to approve acceptance of the Climate Awareness Education: Implementing the New Jersey Student Learning Standards for Climate Change Pilot in fiscal year 2023 in the amount of \$6,660.00.

**Contracts, Agreements, Other:**

12. Resolution to re-appoint Dennis Brown, of Glenn Insurance, Inc, as Risk Management Consultant for Galloway Township Board of Education in the Atlantic and Cape May Counties Association of School Business Officials Joint Insurance Fund (ACCASBOJIF) for the 2023-2024 school year. (Attachment F.8)

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13. Resolution to approve the Risk Management Consultant Agreement for the Atlantic and Cape May Counties Association of School Business Officials Joint Insurance Fund (ACCASBOJIF) for the 2023-2024 school year. (Attachment F.9)
14. Resolution to approve acceptance of the All-Pro Teacher of the Year Alumni donation from Nouryon in the amount of \$1,000 on behalf of Sarah Fryling, Smithville Elementary School technology teacher.

**Special Education:**

15. Resolution to approve the following students for home instruction hours per health exclusions, medical notes, IEP mandates or discipline:

**Medical/Health Exclusions**

Student #15684976 (6 hours)

**Suspension**

Student #15625169 (1 hour)

16. Resolution to approve Lee Ann Guenther DBA (doing business as) Milestone Physical Therapy to provide physical therapy services for the Extended School Year program; at the rate of \$80.00 per hour; not to exceed 80 hours: Account #20-250-100-300-0XX-02 (IDEA)
17. Resolution to approve Lee Ann Guenther DBA Milestone Physical Therapy to provide evaluations for the Extended School Year program: at the rate of \$350.00 per evaluation: Account #20-250-100-300-0XX-02 (IDEA)

**Transportation:**

18. Resolution to approve the joint transportation agreement with Greater Egg Harbor Regional School District for the 2022-2023 school year. Account #11-000-270-513-000-00 and Account #11-000-270-515-000-00 (Attachment F.10)

	YES	NO	ABS		YES	NO	ABS
Mrs. Avery				Mr. Gentile			
Dr. Beshara-Blauth				Dr. Parmenter			
Dr. Bilewu				Mr. Dase, Vice-Pres.			
Mrs. Chester				Mrs. Carmen, Pres.			
Mrs. Coll-Guedes							

**G.**

**FACILITIES AND MAINTENANCE**

(G.1 thru G.2)

**The Superintendent recommends approval of the following resolutions for the formal Board action, as recommended by Joy Nixon, School Business Administrator:**

1. Resolution to approve the withdrawal from the maintenance reserve account and transfer into the appropriate maintenance accounts.

**WHEREAS N.J.A.C. 6A:23A-14.2** permits a Board of Education, by resolution, to withdraw such funds from the maintenance reserve account and appropriate into the required maintenance account lines at budget time or anytime during the year for use on required maintenance activities for a school facility, including the health and safety of pupils, employees, and visitors; and

**WHEREAS**, the aforementioned code authorizes the Board of Education to apply such funds to fund the following maintenance projects:

<u>Building</u>	<u>Project</u>	<u>Account Number</u>	<u>Amount</u>
District	Door Core/Key System	11-000-261-420-0XX-00	\$32,000.00

**WHEREAS**, the Galloway Township Board of Education has determined that \$32,000.00 is available for such transfer;

**NOW THEREFORE BE IT RESOLVED** by the Galloway Board of Education that it hereby authorizes the district's School Business Administrator to make these transfers to the required maintenance lines consistent with all applicable laws and regulations.

2. Resolution to approve a revision to the previously approved on 12/19/2022  
RESOLUTION AUTHORIZING THE SUBMISSION OF ROD GRANT PROJECT  
DOCUMENTS TO THE NEW JERSEY DEPARTMENT OF EDUCATION

List of ROD GRANT projects:

Arthur Rann ES - Essential building system upgrades: Classroom unit ventilators replacements

Reeds Road ES - Essential building system upgrades: Classroom unit ventilators replacements

Roland Rogers ES - Essential building system upgrades: Classroom unit ventilators replacements

Smithville ES - Essential building system upgrades: Classroom unit ventilators replacements

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*\*Removed Pomona Preschool and GTMS from list and removed rooftop units due to available funding.*

**BE IT RESOLVED** that the District's Architects, Fraytak Veisz Hopkins Duthie, P.C. be authorized to submit applications for a Regular Operating District (ROD) Grant for the above projects to the NJ Department of Education for approval on the District's behalf.

**BE IT FURTHER RESOLVED** that an amendment to the Long-Range Facilities Plan by Fraytak Veisz Hopkins Duthie, P.C. to incorporate the above project be approved.

	YES	NO	ABS		YES	NO	ABS
Mrs. Avery				Mr. Gentile			
Dr. Beshara-Blauth				Dr. Parmenter			
Dr. Bilewu				Mr. Dase, Vice-Pres.			
Mrs. Chester				Mrs. Carmen, Pres.			
Mrs. Coll-Guedes							

#### **H. COMMUNITY USE OF SCHOOL FACILITIES**

##### Informational Items:

1. PAL Basketball has added practices at the Roland Rogers Elementary School gymnasium on March 23 and 27, 2023 and April 3 and 17, 2023 from 6:00 pm - 9:00 pm.
2. East Coast Crush Volleyball has added practices at Galloway Township Middle School gymnasium on April 20 and 25, 2023 from 5:30 pm - 9:30 pm.
3. Boy Scouts Pack 634 has added a meeting at the Roland Rogers Elementary School cafeteria on April 5, 2023 from 6:00 pm - 8:00 pm.



**I. PERSONNEL**

(I.1 thru I.2)

**The Superintendent recommends approval of the following resolutions:**

1. Resolution to accept, with regret, the letter of intent to retire from Karen Ewert, Roland Rogers Elementary School Special Education Teacher, effective April 30, 2023. Upon retirement, Mrs. Ewert will have worked with Galloway Township Public Schools for 22 years and her dedication and service to students and staff are appreciated by our entire school family.
2. Resolution to accept, with regret, the letter of intent to retire from James Bruffy, Galloway Township Public Schools Human Resources Manager, effective June 30, 2023. Upon retirement, Mr. Bruffy will have worked with Galloway Township Public Schools for 20 years and his dedication and service to students and staff are appreciated by our entire school family.

	YES	NO	ABS		YES	NO	ABS
Mrs. Avery				Mr. Gentile			
Dr. Beshara-Blauth				Dr. Parmenter			
Dr. Bilewu				Mr. Dase, Vice-Pres.			
Mrs. Chester				Mrs. Carmen, Pres.			
Mrs. Coll-Guedes							

(I.3 thru I.16)

**The Superintendent recommends approval of the following resolutions:**

3. Resolution to accept the letter of resignation from Jessica Barrett, School Nurse at Galloway Township Middle School, effective May 12, 2023.
4. Resolution to extend the leave request from Kayla Holman, 4th-6th Grade Special Education Resource Teacher at Roland Rogers Elementary School, as follows:

4/2/2023 - 4/18/2023 without pay, with benefits  
Returning - 4/19/2023

5. Resolution to approve the leave request from Jacquelyn Hodges, 12 Month Secretary at Galloway Township Middle School, as follows:

4/17/2023 - 4/25/2023 with pay, with benefits  
4/25/2023 - 4/28/2023 without pay, with benefits  
Returning - 5/1/2023

6. Resolution to extend the leave request from Lindsay Carlsen, Mental Health Specialist at Galloway Township Middle School, as follows:

6/1/2023 - 6/30/2023 without pay, with benefits  
Returning - 9/1/2023

7. Resolution to approve the leave request from Lauren Hesse, Kindergarten School Teacher at Arthur Rann Elementary School, as follows:

5/1/2023 - 6/12/2023 with pay, with benefits  
6/12/2023 - 6/30/2023 without pay, with benefits  
Returning - 9/1/2023

8. Resolution to approve the leave request from Amanda Silano, Preschool Teacher at Pomona Preschool, as follows:

5/8/2023 - 6/30/2023 with pay, with benefits  
Returning - 9/1/2023

9. Resolution to approve the leave request from Jessica Manzella, Kindergarten Teacher at Roland Rogers Elementary School, as follows:

5/12/2023 - 5/26/2023 with pay, with benefits  
5/27/2023 - 6/30/2023 without pay, with benefits  
Returning - 9/1/2023

10. Resolution to approve the leave request from Aubrey Guerrieo, Preschool Teacher at Pomona Preschool, as follows:

6/5/2023 - 6/30/2023 with pay, with benefits  
Returning - 9/1/2023

11. Resolution to approve the transfer of Jessica Oeser, Multiple Disabilities at Roland Rogers Elementary School to Behavior Disabilities at Reeds Road Elementary School, effective March 21, 2023 through June 30, 2023; Account #11-209-100-106-045-SA (replacement position)

12. Resolution to approve the transfer of Maureen Bruner, 1st & 2nd Grade Intervention Teacher at Roland Rogers Elementary School to part-time Multiple Disabilities Classroom Assistant at Roland Rogers Elementary School, effective April 4, 2023 through June 30, 2023; Account #11-212-100-106-046-SA (replacement position) (prorated)

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13. Resolution to approve Nicholas Toth as a 8th Grade Science Teacher at Galloway Township Middle School for the 2022-2023 school year, effective April 4, 2023 through June 30, 2023, pending successful completion of the criminal history review and background investigation; Salary: Step 1: \$55,980.00; Degree: BA; Account #11-130-100-101-016-SA (leave position)(prorated)
14. Resolution to extend Brandon Leyden as a Mental Health Specialist at Galloway Township Middle School for the 2022-2023 school year, effective June 3, 2023 through June 30, 2023. Salary: Step 1: \$59,504.00; Degree: MA; Account #11-000-218-104-016-SA (leave position) (prorated)
15. Resolution to approve long-term substitute Science Teacher Debra Sommers; Salary: \$300.00 per day; effective April 19, 2023 through June 30, 2023; Account #11-130-100-101-016-SB
16. Resolution to approve the following substitute teachers for the 2022-2023 school year, effective April 4, 2023 through June 30, 2023, pending successful completion of the criminal history review and background investigation.  
PreK-6 Grade \$160.00 per day; 7&8 Grade \$170.00 per day;  
Account numbers as appropriate: Kindergarten #11-110-100-101-0XX-SB;  
Grades 1-5 #11-120-100-101-0XX-SB; Grades 6-8 #11-130-100-101-0XX-SB

Leslie Costa

Catherine Cozzan

Jordyn Manos

	YES	NO	ABS		YES	NO	ABS
Mrs. Avery				Mr. Gentile			
Dr. Beshara-Blauth				Dr. Parmenter			
Dr. Bilewu				Mr. Dase, Vice-Pres.			
Mrs. Chester				Mrs. Carmen, Pres.			
Mrs. Coll-Guedes							

**SUPPLEMENTAL**

(I.17 thru I.21)

**The Superintendent recommends approval of the following resolutions:**

17. Resolution to approve the following teachers, substitutes, classroom assistants and related service providers for the Extended School Year Program; not to exceed 80 hours each: (Attachment I.1)  
Account #20-250-100-100-0XX-SA (IDEA)
18. Resolution to approve the following teachers, classroom assistants, program coordinator, secretary, mental health professional, and teaching learning facilitator for The GTPS Summer Academy: (Attachment I.2)  
Account #20-231-100-100-0XX-SA (Title I)  
Account #20-231-200-100-0XX-SA (Title I)  
Account #20-270-200-320-0XX-SA (Title IIA)  
Account #20-270-200-100-0XX-SA (Title IIA)
19. Resolution to approve the following teachers to attend Novice Teacher Training Spring Forum; Stipend: \$29.00 per hour per person; not to exceed 2 hours each; Account #20-488-200-100-0XX-SA (ARP ESSER Accelerated Learning Coaching and Educator Support):  

Christine Arsenis	Hannah McClain
Sharon Borio	Patricia Murray
Jaime Coleman	Shannon Patel
Melissa Dougherty	Anna Tkatch
Dana Gelegonya	
20. Resolution to approve the following staff to participate in an AtlantiCare Nurse Lecture entitled, "Suicide Prevention and Awareness: Youth in Need" at the negotiated rate of \$29.00 per hour; not to exceed 1.5 hours per person; Account #20-488-200-100-0XX-SA (ARP ESSER Accelerated Coaching and Educator Support):

Melissa Finnegan      Ashlee Peifer      Lauren Hepkin

21. Resolution to approve the following staff members to provide services beyond the regular work day; per the contracted hourly rate per person; not to exceed 20 hours in total, collectively, and only if needed, for April-June 2023; Account # 20-485-200-100-0XX-SA (ESSER II-Mental Health):

Patricia Palumbo	\$63.90	Brittany Sheridan	\$60.43
Katie Quinn	\$44.00	Alyssa Hoyt	\$42.93
Brandon Leyden	\$42.50	Nicole Fedeli	\$64.73
Lisa Loeb	\$43.65	Erin Muzyka	\$63.90
Arielle Lupinetti	\$42.93	Susan Cruz	\$56.97

	YES	NO	ABS		YES	NO	ABS
Mrs. Avery				Mr. Gentile			
Dr. Beshara-Blauth				Dr. Parmenter			
Dr. Bilewu				Mr. Dase, Vice-Pres.			
Mrs. Chester				Mrs. Carmen, Pres.			
Mrs. Coll-Guedes							

### **JOB DESCRIPTION**

(I.22)

22. Resolution to approve the following revised job description: (Attachment I.3)

- Manager of Technology Support Services

	YES	NO	ABS		YES	NO	ABS
Mrs. Avery				Mr. Gentile			
Dr. Beshara-Blauth				Dr. Parmenter			
Dr. Bilewu				Mr. Dase, Vice-Pres.			
Mrs. Chester				Mrs. Carmen, Pres.			
Mrs. Coll-Guedes							

J.

### **POLICY**

K.

### **NOTICE OF PUBLIC MEETINGS**

May 1, 2023	Monday	Public Budget Hearing/ Regular and Fiscal Reorg.	GTMS Cafetorium	6:00 pm
June 5, 2023	Monday	Regular Meeting	GTMS Cafetorium	6:00 pm

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L.

**SPECIAL EVENTS**

Roland Rogers Elementary School Family Night & Social Media Presentation	April 4, 2023	5:30 pm - 7:30 pm
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Galloway Township Education Foundation <i>People of the Year</i> <i>Awards Dinner</i> at The Carriage House, Galloway	April 21, 2023	5:00 pm - 9:00 pm
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GTMS Diversity Night	April 27, 2023	5:00 pm - 7:00 pm
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GTMS 6th Grade Open House	May 17, 2023	5:00 pm - 6:30 pm
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**Spring Concerts:**

- |                         |   |         |
|-------------------------|---|---------|
| ● Roland Rogers         | May 11, 2023                                | 6:30 pm |
| ● Arthur Rann           | May 18, 2023<br>(rain date is May 25, 2023) | 6:30 pm |
| ● Smithville Elementary | May 23, 2023                                | 6:30 pm |
| ● GTMS                  | May 24, 2023                                | 6:30 pm |
| ● Reeds Road            | May 25, 2023                                | 6:30 pm |

District Retirement Reception at The Carriage House, Galloway	June 13, 2023	Doors Open 4:45 pm
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**M. OLD BUSINESS**  
(M.1)

**The Superintendent recommends approval of the following resolution:**

1. Resolution to (accept, modify or reject) the Harassment, Intimidation, and Bullying Report presented to the Board on March 13, 2023 for the reporting period of February 11, 2023 through March 8, 2023

	YES	NO	ABS		YES	NO	ABS
Mrs. Avery				Mr. Gentile			
Dr. Beshara-Blauth				Dr. Parmenter			
Dr. Bilewu				Mr. Dase, Vice-Pres.			
Mrs. Chester				Mrs. Carmen, Pres.			
Mrs. Coll-Guedes							

**N. NEW BUSINESS**

**O. PUBLIC COMMENT**

**P. EXECUTIVE SESSION**

1. Motion for the Galloway Township Board of Education to recess to Executive Session on April 3, 2023 for the purpose of discussing:
  - Attorney Client Communication
  - Personnel

Further Resolved, that the Galloway Township Board of Education's discussion of each subject matter in executive session shall be disclosed to the public, if and when confidentiality is no longer required and action pursuant to said discussion takes place at a public meeting, unless otherwise prohibited by law.

Now Therefore, Be It Resolved, that the Galloway Township Board of Education will be in executive session for approximately 45 minutes and action may be taken upon return.

Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abstains \_\_\_\_\_

Resolved that the Galloway Township Board of Education shall reconvene the Open Public Session at \_\_\_\_\_.

**ADJOURNMENT**